

MISSION STATEMENT: "The City of Mound, through teamwork and cooperation, provides, at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community." "The Parks and Open Space Commission is an advisory body to the City Council. One of the Commission's functions is to hold public hearings and make recommendations to the City Council. The City Council makes all final decisions on these matters. Mound Ordinances require that certain documents and information be included in applications. The Parks and Open Space Commission may postpone consideration of an application that is incomplete and may for other reasons postpone final action on an application. For each agenda item, the Commission will receive reports prepared by the City Staff, open the hearing to the public, and discuss and act on the application."

NOTE: COMISSIONERS WILL BE CONTACTED BY STAFF PRIOR TO THE MEETINGS TO ASSESS ATTENDANCE. FAILURE TO RESPOND BY NOON ON THE DAY OF THE SCHEDULED MEETING WILL BE CONSIDERED AN ABSENCE AND MAY RESULT IN CANCELLATION OF THE MEETING DUE TO LACK OF A QUORUM. (952-472-0603 or admin@cityofmound.com)

PARKS AND OPEN SPACE COMMISSION

AGENDA

6:30 P.M. Regular Meeting
City Council Chambers
5341 Maywood Road, Mound, MN
Thursday, September 11, 2025

Pages

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| 1. | Call to Order | |
| 2. | Roll Call | |
| 3. | Approval of Agenda | |
| 4. | Approve minutes from the 7-10-2025 POSC Meeting | 2 - 3 |
| 5. | Comments and Suggestions from Citizens Present
(No more than 3 minutes allowed per speaker) | |
| 6. | Edgewater Park Update | |
| 7. | POSC Fall Discussion Items | 4 |
| 8. | Reports:
Staff Updates:
City Council Representative:
Commissioner Comments: | |
| 9. | Next Meeting: October 9, 2025 | |
| 10. | Adjourn | |

**PARKS AND OPEN SPACE COMMISSION (POSC) MEETING MINUTES
JULY 10, 2025**

The Mound Parks and Open Spaces Commission met on Thursday, July 10, 2025, at 6:30 pm in the Council Chambers at the Centennial Building.

Present: Chair Joanna Kahn, and Commissioners Tyler Pieper, and Kim Blievernicht.
Absent: Commissioners Travis Mills and City Council Representative Sherrie Pugh.
Others Present: Deputy City Manager, Maggie Reisdorf.
Public Present: NA.

1. **Call to Order**

The meeting was called to order at 6:30 pm.

2. **Roll Call**

Present: Chair Kahn, Commissioners Pieper, and Blievernicht.

Absent: Commissioner Mills and City Council Representative Pugh.

3. **Approval of Agenda**

The Commission discussed and agreed to remove Item 6: Annual Park Visit Discussion – Cont'd as most of it has already been discussed and sent over to city staff.

Pieper asked that an update on the Hennepin County Natural Resources Good Steward Grant be added under Commissioner Comments.

Motion by Pieper to approve the agenda as amended with changes to those mentioned above, seconded by Blievernicht; Motion carried 3-0.

4. **Approve Minutes from the 6-12-2025 POSC Meeting**

Motion by Pieper to approve the 6-12-2025 POSC meeting minutes as presented, second by Blievernicht. Motion carried 3-0.

5. **Comments and Suggestions from Citizens Present**

NA.

6. **Annual Park Visit Discussion – Cont'd - REMOVED**

7. **Park/Open Space Renaming Policy – DRAFT – For Review**

Reisdorf introduced this item to the Commission. She noted that in the past, the City has received requests for the naming and renaming of parks or open spaces and that as such, it was recommended that the City draft a policy to provide guidance on the when this occurs. She referenced a draft policy in the packet for review and comment by the Commission.

Kahn noted that she has no strong feelings about the current language. She said that guidance is good to have in these situations. She expressed some concern about the language in section #2 of the policy that references that a family shall have some historical significance regarding ownership of property upon which the park is located. Kahn wondered if it would be discriminatory due to the noted example of owning land for over 100 years. She said she has no issue with the historical significance suggestion.

Peiper wondered if the wording could be tweaked a little.

Kahn recommended the following wording: “The family shall have some historical significance in the area near the park”.

Blievernicht wondered if the policy should remove the word ownership. She said that the family doesn't have to be a pioneering family and that it could be based too off more recent activity as well. She recommended changing the wording from "shall" to "may" in the sentence under #2.

Motion by Pieper to recommend to the City Council approval of the Park/Open Space Naming Policy with the suggested changes discussed, seconded by Blievernicht. Motion carried 3-0.

8. **Park Events Programming Agreement – Document Review**

Kahn introduced this item to the Commission. She referenced the Commission's recent desire to host POSC sponsored events as soon as August. She noted that the city has never really hosted recreational programming before and so it is a new thing to navigate and administer.

Reisdorf referenced two documents in the packet including an "Agreement for Park Programs" and a policy document titled "Park Program Selection and Insurance" policy. She noted that the agreement is document is a formal agreement between the City of Mound and anyone that the City of Mound chooses to work/collaborate with for a city sponsored park event. Reisdorf explained that the agreement refers to the responsibilities of both parties in putting on the event and must be signed by both parties. Reisdorf explained that the Policy document then provides guidance on processes involved in scheduling the events, factors in deciding the activity providers, and insurance requirements.

Reisdorf explained the section of the Agreement and Policy that reference insurance requirements and how and when that requirement can be waived; especially when obtaining insurance would make the event cost prohibitive. Kahn noted that the insurance requirement for providers was one of the reasons that the agreement and policy were written. She said that since the city has not done events in the past, it is a new initiative that needs some guidance.

Motion by Pieper to recommend to the City Council approval of the Park Program Selection and Insurance Policy and the Agreement for Park Programs seconded by Kahn. Motion carried 3-0.

9. **Reports**

Staff Reports: Reisdorf told the Commission that the City Council will be hosting a workshop on July 22, 2025, at 5:00 PM regarding the city's parks and open spaces. She stated that she printed the park visit passes for residents to participate in and that they will be delivered on Friday. The Commission talked about how to promote it through social media, the newspaper, the newsletter, the website, and more.

There was discussion amongst the Commission about the City Council's latest approval to go out for bid on Phase II of Lost Lake Commons. They expressed disappointment in some of the planned features being cut. There was concern over their work and recommendations not being taken seriously by the City Council.

City Council Representative: NA

Commission Comments: Peiper provided an update on the Good Steward Grant that the City Council approved him to apply for on behalf of the city earlier in the year. He noted that the City of Mound has been awarded the funding requested for a wildflower planting project at Edgewater Park. He noted that the contract will be for 7-10 years to maintain the native plant garden at the park. He said that he hopes to start planting in early October. Peiper said that he let the City Council know about the grant award at their meeting on Tuesday. He mentioned that he has met with one of the neighbors of the park and that he will be reaching out to other neighbors.

10. **Next Meeting: August 7, 2025**

11. **Adjourn**

Blievernicht moved to adjourn the meeting at 7:44 PM. Pieper seconded. Motion carried 3-0.

CITY OF MOUND – CITY MANAGER

2415 Wilshire Blvd
Mound, MN 55364

TO: Chair and POSC Members

FROM: Jesse Dickson, City Manager

DATE: August 14, 2025

SUBJECT: POSC Fall Discussion Items

BACKGROUND:

As the summer begins to wrap up, the Parks and Open Space Commission can begin to plan for fall items as well as long-term items for 2026. While the discussion does not need to be focused on any one item, some topics that have been brought to my attention for consideration are:

- POSC Farmer's Market booth
- Public Works park visits
- Playground Passport
- Donation(s) from Jaycees
- Explore MN/Three Rivers presentation
- POSC open letter to school district
- City of Mound environmental policy

RECOMMENDATION:

Discuss and provide Staff feedback/direction.